

TUESDAY, SEPTEMBER 15, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, September 15, 2020, with the following members present: Mr. Harold R. Henson and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance. Mr. Brian S. Stewart was absent from today's session.

**In the Matter of
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from September 8, 2020, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 16, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$323,704.31 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Line Item:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF LINE ITEM:

\$1,500.00 – 101.1105.5703 – Contingencies – Commissioners

\$1,600.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriation:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION:

TUESDAY, SEPTEMBER 15, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

\$1,500.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1102.5527 – Maintenance Vehicle Expense – Commissioners

\$1,600.00 – Contingencies – Commissioners
TO
101.1108.5527 – Building Department Vehicle Expense - Commissioners

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, Deputy EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the Emergency Preparedness Briefing to Chamber of Commerce, Internal CARES Act meeting September 8, 2020, Mass Vaccination Planning meeting September 9th and EOP Update meeting September 10th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick will be attending IPAWS Monthly Test and Fire Chiefs Monthly Meeting September 16th, CARES Act Meeting with Auditor and County Administrator September 17th, Healthcare Coalition Monthly Meeting and Decon Support to Berger Hospital September 18th.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Wednesday Ops Update with Public Health. Mr. Flick will be attending the EOP Update Meeting September 22nd, UAS Monthly Training Flights September 23rd, Hazmat Plan Update Meeting September 24th and Hazmit Plan Update Meeting September 26th.

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no Bureau of Workers Comp claim filed or Unemployment claims filed for the week.
- There are currently no items placed on Govdeals.com. The two cannon wheels were picked up on Thursday, September 10th. The 1979 Ford Econoline van is scheduled to be picked up tomorrow. Pickaway County has reached the \$300,000 milestone. \$303,554 has been collected from Govedeals.com since 2014.
- Mr. Rogols reported that the Dog Shelter held Pups on the Patio at Watt Street on Tuesday, September 8th. They had two adoptions and raised \$268 in donations. Deputy Warden R.J. West Graves turned in his two weeks' notice. His last day of employment is September 28th. Mr. Rogols will post his position this week. Mrs. Rarey has been called for Common Pleas Jury Duty October 1st through December. Mr. Rogols is scheduled to meet with Mrs. Rarey Friday to renew her DEA license.
- Mr. Rogols reported that there is still a part-time and full-time custodial position open. The positions are still posted with the receipt of one application, interviewing next week. Adriahna Karr started

TUESDAY, SEPTEMBER 15, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Monday, September 14th as part-time evening crew. Part-time employee Shannon Underwood has not reported to work for over a week. Jon Brown, Maintenance Supervisor is to contact Ms. Underwood regarding termination.

- The final walk through for the courthouse security cameras is scheduled for Wednesday morning. The walk through for the Fairgrounds is immediately following the courthouse for the gates and lower grandstands.
- Mr. Rogols attended two PICCA emergency board meetings regarding two employees involved in the child abuse case. The employees were given the option to resign or be terminated and both employees chose to resign.
- Thrive-on will not be having any on-site flu shot clinics. Employees will be able to visit the Ohio Health Berger Clinic without an appt to receive flu vaccinations. The Clinic will be taking walk-ins for three days only. Mr. Rogols will send an email to employees today with information.

In the Matter of
Haven House Request for
Use of Pickaway County Property:

The Commissioners reviewed the Agreement for use of Pickaway County Property submitted by Lisa Johnson, Haven House. The request is to utilize the steps of the courthouse Monday, October 5, 2020 9:30 a.m. to 12:00 p.m. Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the request to use Pickaway County Property from Lisa Johnson, Haven House.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Village of Commercial Point
Proposed Walker Pointe Incentive District:

Joshua Cartee, Solicitor, Village of Commercial Point notified the Pickaway County Commissioners in writing of a proposed Walker Pointe Incentive District I Tax Increment Financing District. The TIF District will be approximately 18.262 acres of land within the Village and will provide a 100% abatement of real estate taxes on the improved value of the parcels within the Incentive District and will remit payments in lieu of taxes (PILOTS) to TIF fund to cover cost of various public infrastructure improvements. The legislative establishing the Incentive District proposes to make whole each of the Teays Valley Local School District and Eastland-Fairfield Joint Vocational School District, such as each district will receive PILOTS in the same amount and in the same manner as the real property taxes the school districts.

The Village of Commercial Point Council will consider the Ordinance for a third and final reading during its November 16, 2020 regular Village Council Meeting. The parcels, after improvements, are estimated to be valued at approximately \$13,920,000 of true value on money. The Commissioners reviewed the enclosed Ordinance.

In the Matter of
Village of Commercial Point
Proposed Scioto Crossing Tax Increment Financing District:

Joshua Cartee, Solicitor, Village of Commercial Point notified the Pickaway County Commissioners in writing of a proposed Scioto Crossing Tax Increment Financing District. The TIF District will be approximately 62.282 acres of land within the Village and will provide a 100% abatement of real estate taxes on the improved value of the parcels within the Incentive District for a period of thirty (30) years and will remit payments in lieu of taxes (PILOTS) to TIF fund to cover cost of various public infrastructure improvements. The legislative establishing the Incentive District proposes to make whole each of the Teays Valley Local School District and Eastland-Fairfield Joint Vocational School District, such as each district

TUESDAY, SEPTEMBER 15, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

will receive PILOTS in the same amount and in the same manner as the real property taxes the school districts.

The Village of Commercial Point Council will consider the Ordinance for a third and final reading during its November 16, 2020 regular Village Council Meeting. The parcels, after improvements, are estimated to be valued at approximately \$69,950,000 of true value on money. The Commissioners reviewed the enclosed Ordinance.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler signed the contracts for Jim Dean's Office for the conversion of on-line records.
- Ms. Dengler is receiving request from departments for CARES Act funds. Additional funds may be available if Senate Bill 35 passes. Request have been received from the Recorder, Clerk of Courts, Auditor, Sheriff, and IT Department. There is the possibility of financial aid for the Fairgrounds per Ohio Revised Code 1711.04.

**In the Matter of
Pickaway County Agriculture and Event Center
Certificate of Financial Aid:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the Certificate for financial aid from government for the Pickaway County Agricultural Society and Fairgrounds. The certificate entitles the society to receive financial aid pursuant to Ohio Revised Code Sections 1711.01, 1711.03, 1711.15, and 1711.22. Section 1711.03 carries a minimum of \$100.00 and a maximum of \$500 for Junior Fairs, Section 1711.15 has no minimum and no cap on the maximum for Capital Improvement, and Section 1711.22 holding a minimum of \$1,500.00 with a maximum of \$2,000.00 for General Encouragement.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Service Center Renovations for the
Pickaway County Auditor's Office:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Pine Valley Construction for the renovations for the Pickaway County Auditor's Office at the Service Center. Project to be completed within two months and estimated at \$37,915.00.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Service Center Renovations for the
Pickaway County Recorder's Office:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Pine Valley Construction for the renovations for the Pickaway County Recorder's Office at the Service Center. Project to be completed within two months and estimated at \$49,680.00.

TUESDAY, SEPTEMBER 15, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Service Center Renovations for the
Pickaway County Treasurer's Office:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Pine Valley Construction for the renovations for the Pickaway County Treasurer's Office at the Service Center. Project to be completed within two months and estimated at \$37,224.00.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job and Family Services Update:

Joy Ewing, Director of Job of Family Services, met with the Commissioners to provide an update of JFS. Mrs. Ewing informed the Commissioners that some of her staff is working from home and it will continue until January 4, 2021. A Scioto Paint Valley Mental Health Worker is operating from the Pickaway County JFS office and working with families. The fall pandemic EBT Benefit is available for students that are learning remotely five days a week and Mrs. Ewing was not clear on how many Pickaway County students may be eligible for the benefit. Mrs. Ewing informed that there are Food Assistance scams going around by text alerts. JFS has a large conference room that can be utilized by the county if needed. The Board of Elections will be using the space during the 2020 elections. Outreach that has taken place was a Columbus Dispatch Article, Pickaway WORKS Business Women's Roundtable and Circleville City Schools promoting JFS Wi-Fi. Mrs. Ewing reported that child abuse calls have increased prior to the start of schools starting. Pickaway County's unemployment rate was at 7.2% for the month of July 2020.

In the Matter of
Auditor's End of Month Report:

Melissa Betz, County Auditor, met with the Commissioners to provide a monthly report for the month of August 2020. Mrs. Betz reported that the cash balance this morning was at \$9,850,652.83 million. Mr. Betz increased the sales tax revenue by \$200,000 even considering we may have a 10-15% decrease in sales tax. There have been a few larger transactions that have increased sales tax beyond what was anticipated for 2020. Mrs. Betz feels Pickaway County will end the year right on track at \$20 million in revenue and that we may end with a balance relatively close to last years. The sales tax collected during COVID have been surprising.

Mrs. Betz asked a few questions about her new office at the Service Center and renovations. One being that she is working on her inventory of supplies and asked if and when she need to put the new address on checks and envelopes. Commissioners advised to order since the renovations are scheduled to take place in a two-month time period and is in hopes of moving by the end of the year. Mrs. Betz has researched desk and may have found some that will work for the new office. She is not opposed to using Real Estate funds for office purchases.

TUESDAY, SEPTEMBER 15, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Executive Session:

At 10:59 a.m., Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber, David Glass, P3, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:43 a.m., the Commissioners exited Executive Session and Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Pickaway County Health Department:

Mike Wolford, Board of Health, Jere Marks, Health Department and Adam Negley, Health Commissioner met with the Commissioners to discuss their current office space. Mr. Wolford addressed the issues of the office only having one exit route from their office. Mr. Marks also mentioned that they received a donation of a refrigerator to house vaccinations. The room that refrigerator is kept in gets up to the temperature of 85 degrees and it is hard for the refrigerator to keep cooled. They know that other offices are concerned with the Health Department testing at their office and the testing is taking place in the parking lot. Mr. Marks mentioned that he has seen individuals from the 4th District Court of Appeals Office video recording, and they feel that could be a breach of HIPPA violation. Mr. Wolford said that they have come to the Commissioner requesting to relocate their office to the first floor, to only see in the paper that the Recorder, Treasurer and Auditor's Office is relocating to the Service Center first floor. Commissioner Henson explained that the renovations were approved earlier today and the offices that will be occupied. Mr. Negley explained that they have concerns of taking people upstairs and wheelchair access. Commissioner Wippel clarified that there is an elevator for that purpose. There is a temporary HVAC to the fridge units, and it is not keeping the room cool enough for the refrigerator to keep a regulated temp. Mr. Wolford addressed that he has three personnel individuals in one office, and they need more room. Commissioner Henson asked if the individuals cannot work from home especially since the Health Department is stressing for social distancing and personnel to work from home. Commissioner Henson told Mr. Wolford how you can enforce rules when the Health Department is not following their own set standard regulations that they ask of the public. Mr. Wolford has no response. Commissioner Wippel spoke that we can talk to the maintenance department about getting a key to the front door for the Health Department to have and look into the HVAC for the refrigerator. Additionally, we will make sure that we are compliant for wheelchair access and automatic door openers. Commissioner Wippel will review the list of issues and get with maintenance. Mr. Wolford asked if there were any questions that the Commissioner would like to ask and Commissioner Wippel advised that they are still reviewing our public records request that had been received from the Health Department. Mr. Wolford mentioned that the report for the County Fair was released before they wanted it released. Mr. Marks had a copy of the report at a meeting and contacted Susan after the meeting. The report had no mention of a death or positive cases. The report was otherwise the next day when it was released to The Pickaway Press. Mr. Wolford mentioned that Darrin Flick, EMA Director had a

TUESDAY, SEPTEMBER 15, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

copy of the report before released and he felt it was not Mr. Flicks place to pass the report along to the County Commissioners. Mr. Wolford stated that the report is still not finalized. Mr. Marks had asked the questions. Mr. Wolford stated that the report is a draft and was not meant to be released to the public. Commissioner Wippel advised that it is a public record and can be requested for review. Mr. Wippel stressed that the spouse of the individual that passed away was contacted by the Health Department and she informed them that they did not attend the County Fair and should not of been included in the report for any reason. Mr. Wippel stressed that there is need for improvement of mask wearing everywhere and the fair and vendors did their best to follow guidelines. Commissioner Wippel stated that the report was requested by Craig Lovelace with incorrect numbers and data in the report. The first time the fair board seen the report was when the second report was released which was after the draft report was sent to Craig Lovelace. Mr. Wolford explained that the report should not been released and does not know how it got released to the public. Commissioner Henson asked the question of how the Board of Health is not aware of what the Health Department is doing and Mr. Wolford stated that he was told not to micromanage the Health Department and Commissioner Henson stated that the Board should be managing the Health Department and that is their job. Mr. Marks mentioned that is Susan Foster was not aware that the meeting was a public meeting and Commissioner Wippel explained that is was published. A lot of county fairs were canceled due to the release of the report which affected a lot of fairs, vendors, and kids. Mr. Marks was understanding that the report was written based on the plan at that time and the numbers caused the problem. Mr. Wolford thought that 19 cases was a low number based upon how many people attended the fair. Mr. Wolford felt that when The Pickaway Press received the report, they blew it out of proportion all over social media. Mr. Marks stated that Bailey may have been the one to release it because it was a public records request, however, it did not have to be released immediately. Commissioner Wippel explained that our office has 30 days to release a public records request. Mr. Marks stated that they have now have a good policy for public records request in effect now and request are to be reviewed before releasing. Mr. Marks went on to explain a call that he received from an individual that was making a complaint regarding the fair. Mr. Marks asked the individual if he attended the fair and the individual replied no, he drove by and seen fair attendees not wearing mask. These kind of complaints were not taken as seriously as those that actually attend the fair.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 12, 2020.

A total of \$11,130.78 was reported being collected as follows: \$150 in adoptions; \$60 in dog license; \$15 in dog license late fees; \$40 in owner turn-ins and \$10,865.78 in private donations.

Zero (0) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

{ absent }

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk